

**RESEARCH ETHICS BOARD**  
**Meeting Schedule and Deadlines**  
**July 2024 to June 2025**

**For all ethics submissions:**

All REB submissions (including new applications, renewals, amendments, etc.) must be submitted according to the deadlines posted below and should be submitted as a complete packages by email to [research.ethics@wrh.on.ca](mailto:research.ethics@wrh.on.ca) **once research intake is complete**. Note that incomplete submissions may be deferred.

**For new project submissions only:**

New projects **must** be submitted with a WRH Letter of No Objection issued by the Office of Research. To obtain this letter, your project must receive institutional review and approval of resources through the [Office of Research Intake Review process](#). New projects for intake review **must be submitted to [research.office@wrh.on.ca](mailto:research.office@wrh.on.ca) one week prior to the REB deadline** (see below).

Principal Investigators (PIs) are **required to attend the WRH REB meeting** or request an approved delegate to discuss their new research submission. Unless otherwise notified, meetings will be held by video conference on the **last Wednesday of each month at 5:00 p.m.** The PI and project team will receive Zoom login details by email.

**For delegated/expedited review requests only:**

If the REB submission type meets the delegated/expedited review criteria, and the project team specifically requests to have an expedited review, the board may review the ethics submission outside of regular REB schedule. See [Delegated/Expedited Review Process Guidelines](#). There are **no deadlines for expedited review requests** but submissions made within two weeks prior to the scheduled REB meeting will deferred to be reviewed at the meeting.

**See full meeting schedule and deadlines on next page.**

Office of Research Intake Review Submission Deadline FOR ALL NEW PROJECTS	WRH REB Submission Deadline	WRH REB Meeting Date
July 15, 2024	July 22, 2024	July 31, 2024
August 12, 2024	August 19, 2024	August 28, 2024
September 9, 2024	September 16, 2024	September 25, 2024
October 14, 2024	October 21, 2024	October 30, 2024
November 11, 2024	November 18, 2024	November 27, 2024
<b><i>No December Meeting</i></b>	<b><i>No December Meeting</i></b>	<b><i>No December Meeting</i></b>
January 13, 2025	January 20, 2025	January 29, 2025
February 10, 2025	February 17, 2025	February 26, 2025
March 10, 2025	March 17, 2025	March 26, 2025
April 14, 2025	April 21, 2025	April 30, 2025
May 12, 2025	May 19, 2025	May 28, 2025
June 9, 2025	June 16, 2025	June 25, 2025

**Research Ethics Office Contact:**

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